

## **GRIP DEPARTMENT POSITIONS AND DESCRIPTIONS**

**KEY GRIP:** The Key Grip, in conjunction with the Director of Photography, will decide on the grip equipment, rentals and purchases necessary for the production requirements. The Key Grip shall organize and delegate all work within the Grip Department. These duties include the safe operation of reflector boards and other reflective material, green screens, and negative fill material, rigging of cameras and equipment on picture cars or camera trucks/tow vehicles. Further, the Key Grip shall delegate the Grip Department in the setting of lighting control flags, color corrective gels and diffusion material, as well as rigging and placement of camera mounts and mobile camera equipment, and the operation of camera dollies and cranes. Rigging of lighting, diffusion and negative fill onto aerial lifts shall be performed by the Grip Department under the direction of the Key Grip.

**DOLLY GRIP:** The duties of the Dolly Grip include the movement of the camera on set and safe operation of all camera dollies, jib arms and cranes and the maintenance of same as directed by the Key Grip. These duties include the building and leveling of any dolly track, crane track and dance floor. Also, acting as camera support with wrangling and during handheld, Steadicam, and also spotting the camera operator when handheld or Steadicam.

**ASSISTANT KEY GRIP:** The duties of the Assistant Key Grip include completing daily and weekly time reports for the Grip Department, keeping a close relationship with the equipment supplier in regards to inventory and maintenance of the grip equipment, keeping petty cash records and purchasing any additional consumable materials needed, assisting with on-set pre-rigging and as directed by the Key Grip, the booking of any daily equipment and daily labour as required for the production. Also maintaining the line of communication to production about the aforementioned rentals, materials, suppliers, etc.

**GRIP:** The duties of a Grip include working on set under the direction of the Key Grip and the Assistant Key Grip, including the placement and adjustment of lighting control and reflective materials. The Grips shall have a good working knowledge of grip equipment and related materials and perform their duties under the direction of the Key or Assistant Key.

**KEY RIGGING GRIP:** The Key Rigging Grip in conjunction with the Key Grip and the Director of Photography is in charge of and responsible for pre-rigging of grip equipment and structures. The Key Rigging Grip also works with the Rigging Gaffer in safely securing lighting fixtures when pre-rigging both on studio stages and on location. The Key Rigging Grip shall organize and delegate all grip related duties while working off set.

**ASSISTANT RIGGING GRIP:** The duties of the Assistant Rigging Grip are the same as the duties of the on-set Assistant Key Grip, mentioned above. The Assistant Rigging Grip works under the direction of the Key Rigging Grip.

**RIGGING GRIPS:** The members of the Rigging Grip Crew shall have a good working knowledge of grip equipment and related materials and perform their duties under the direction of the Rigging Key, or Assistant Rigging Grip.